

**The Vice President for Leadership shall:**

1. Serve as Leadership Chairman and work as an assistant to the President.
2. Supervises the work of the District Managers by providing direct training and support.
3. Act as an intermediary between the Board of Directors and District Managers.
4. Identify local leaders across the state that are ready to accept the responsibility of moving into a district manager position.
5. Serve as a member of the Committee on State and Local Relations.
6. Update board report document in Google Drive.
7. Submit at least two articles per term to the website and news items to the social media sites quarterly, at minimum.
8. Perform additional duties and serve as a chairman of additional committees as deemed necessary by the President and the Board.

**Position Requirements:**

- Prior experience in unit and minimum one-year experience on the State Board.
- Familiarity with the Local Leader Kit and the National PTA web site.
- Understanding of State and National PTA bylaws.
- Leadership ability.
- General knowledge of other offices and their duties.
- Must be a member of the Land of Enchantment PTA.